

# Forest Area Community Schools - Job Posting

**Title:** 4th Grade Teacher, 2025-2026

**Location:** Forest Area Elementary School

**Reports to:** Building Principal

**Date:** Posted 06/30/2025; open until 07/18/2025 or until filled



**Description:** Forest Area Community Schools is seeking an elementary 4th grade teacher, contained within the Middle/High School building. Forest Area Community Schools is a small district in northern Michigan which serves around 530 students, PreK-12, in the communities of Fife Lake and South Boardman.

## Duties and responsibilities:

- Plan and implement activities to meet the academic, social, and emotional needs of the students
- Develop weekly lesson plans utilizing district provided curriculum
- Help maintain and assist in the establishment of good school-community relations
- Regularly inform parents of program expectations, activities, and their child's progress
- Be an active team member within a grade level PLC to assist in making data-driven decisions
- Be familiar with emergency procedures
- Assist administration in the implementation of school and board policies

## Qualifications:

- Minimum of Bachelor's Degree with valid Michigan Elementary Teaching Certificate
- Knowledge of requirements of state and federal mandates which directly affect student programming
- Experience highly preferred
- Ability to work well within a team environment
- Excellent communication skills, both oral and written
- Student-focused approach

To apply for this position, please send a letter of interest and current resume to:

Mrs. Kirsten Wooer  
Principal  
Fife Lake Elementary School  
108 Pierce St.  
Fife Lake, MI 49633

You may email your credentials to:

[kwooer@foretarea.org](mailto:kwooer@foretarea.org)

If you have any questions, please call the Fife Lake Elementary office at (231) 879-3362.